



OUTBREAK MANAGEMENT PLAN – PRIMARY SCHOOLS

Introduction

All schools will continue to have a role in working with health protection teams in the case of a local outbreak. Local Authorities (LA) and PHE health protection teams are responsible for managing localised outbreaks. They might advise our school to temporarily introduce some control measures.

Measures affecting education and childcare may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within the school. A local outbreak is defined as several confirmed cases within 14 days
- if COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- as part of a package of measures responding to a ‘variant of concern’ (VoC)

This Outbreak Management Plan is based on the [contingency framework for managing local outbreaks of COVID-19](#) and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

Should an outbreak be identified, the following steps will be undertaken:

- The school will liaise with Public Health passing on the relevant information
- The school will follow their LA guidance for notification
- In collaboration with Public Health and the Trust Central Team a decision will be made as to whether school can remain open
- DfE will be informed if the school is to close
- LA will be informed if the school is to close
- In liaison with Public Health, if the school is a test site, on site testing will be reinstated
- Remote learning plan will be implemented
- External visits to the school will stop until deemed safe
- School COVID Risk Assessment will be evaluated in light of any learning from new cases

The school will work with the Trust to ensure that they implement any Local or National restrictions and guidance.

1. Shielding

Should shielding be reintroduced, those on the shielded patient list will be supported to follow guidance. If this is a pupil, then the remote learning plan would be implemented. Shielding staff will be supported to work from home and measures put in place to support their wellbeing.

Shielding can only be reintroduced by national government.

2. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition days
- Parents coming into school
- Contractors coming into school
- Live performances
- Sport day attendance

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors

3. Attendance restrictions

Attendance restrictions will be kept to the minimum number of groups and for the shortest time possible and should only be recommended as a last resort. If recommended, we will implement the measures in this section. If attendance restrictions are advised across an area, the government will publish detailed operational guidance.

High-quality remote education should be provided for all pupils not attending.

3.1 Eligibility to remain in school

In the first instance, the following groups will be prioritised:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

Transport to education will be provided as normal for these groups.

3.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [**remote learning policy**](#).

3.3 Free School Meals

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because they:

- Are self-isolating
- Have had symptoms or a positive test result themselves
- Are living in the same household as someone with Covid-19 symptoms or with someone who tested positive

Parents will receive vouchers. If there are any issues or for more details, please contact the school office.

3.3 Education workforce

Leaders will determine the workforce required onsite and if it is appropriate for some staff to work remotely and have regard to the [guidance on CEV staff](#).

3.4 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

3.5 Safeguarding

It is expected that all schools have a DSL on site, if this is not possible a senior leader will take on the responsibility for coordinating safeguarding and remote support will be given by the Trust Director of Safeguarding.

Wellbeing calls will be made regularly (in line with individual pupil risk assessments) to ensure that pupils are safe and well at home.